



**TOWN COUNCIL
WATERTOWN, CONNECTICUT
MONDAY, APRIL 20, 2026
REGULAR MEETING – 7:00 P.M.**

AGENDA

**WATERTOWN TOWN HALL
TOWN COUNCIL CHAMBERS
61 ECHO LAKE RD.
WATERTOWN, CT 06795**

1. Call Meeting to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Participation.

The Town Council invites the public to speak under public participation. Please complete and provide a *Watertown Town Council Public Participation* Form if you wish to speak at the meeting. Copies are available on the Town's website or at the meeting. There is a time limit of three minutes per speaker.

5. Minutes.
 - a. March 30, 2026 – Joint Meeting with Water and Sewer Bipartisan Committee
 - b. March 30, 2026 – Joint Meeting with Board of Education
 - c. April 6, 2026 – Regular Meeting
6. Chairman's Report
 - a. Correspondence
7. Staff Reports.
 - a. Town Manager
 - b. Finance Director
8. Subcommittees.
9. New Business.

- a. Consider appointments to boards and commissions.
 - b. Consider a request from the Watertown Police Department to dedicate a corner of Main Street, Oakville and Hillside Avenue honoring Constable Edward Ryan. Constable Ryan is the only sworn officer of the Watertown Police Department to die in the line of duty.
 - c. Consider authorizing an appropriation from the General Fund in the amount of \$3,876.42 to the Police Overtime Account number 010.50130.020.0000.9010. Funds received for Watertown Police Department participation in Homeland Security activities.
 - d. Consider a resolution appointing an auditor for the Fiscal Year ending 2026 financial audits.
 - e. Consider a resolution authorizing an appropriation in the amount of \$21,629.70 from the General Fund for tax refunds.
 - f. Consider a resolution authorizing the payment of tax refunds.
10. Adjournment.

**THIS MEETING WILL BE AN IN-PERSON MEETING AND WILL ALSO BE AVAILABLE
VIA ZOOM IN LISTEN ONLY MODE**

**A LINK WILL BE POSTED ON THE DAY OF THE MEETING
PLEASE SEE WWW.WATERTOWNCT.ORG UNDER THE CALENDAR OF MEETINGS**



BOARD OF DIRECTORS

HomeBoard of Directors

The GWTD Board of Directors meets quarterly to manage the affairs of the District and to discuss ways to improve local transit.

Meetings typically review ways to improve transit in the region, coordinate transit providers to ensure better service, and manage potential service issues that may arise. All GWTD Board Meetings are held in an accessible location and are open to the public. Translations and interpreters are available at all public meetings with a week's notice.

Current Directors

The makeup of the Board of Directors is determined by CGS 103a Section 7-273c. Each Director receives votes in accordance with the referenced statute. Directors are appointed by the municipalities they represent.



WATERTOWN POLICE
195 FRENCH ST
WATERTOWN, CT
860-945-5201

Town Council
Regular Meeting 04.20.2026
Item: 9 (b)

Joshua N. Bernegger
Chief of Police

Renee Dominguez
Deputy Chief

TO: Mark Raimo, Town Manager
FROM: Joshua Bernegger, Chief of Police
DATE: 18 March 2026
RE: Constable Edward Ryan Memorial Corner Proposal

“On January 27th 1933, due to a rash of night time burglaries, Constable Edward Ryan and Officer Victor Fogelstrom were staking out the Justus Oil Station, located on the corner of Main Street and Hillside Avenue in Oakville. Officer Fogelstrom left Constable Ryan to resume patrol, and upon returning the next morning, found Constable Ryan unresponsive on the floor. It was determined that Constable Ryan had been asphyxiated on the fumes from the oil burner in the station. Constable Ryan had lived on Porter Street and is now buried at Mount St. James Cemetery on Porter Street. Constable Ryan’s funeral, which was held at St. John’s Church, was the largest funeral held at the church, to that date. Members of the Watertown Police Department, and the Watertown Fire Department, which Constable Ryan was also a member of, participated in the funeral procession.”

To date, Constable Ryan is the only sworn officer of the Watertown Police Department to die in the line of duty.

In recognition of Constable Ryan’s sacrifice for his community, the Watertown Police Department proposes dedicating the corner of Main Street (Oakville) and Hillside Avenue in his memory with a street sign reading *“Constable Edward Ryan Corner.”* In addition to the street sign, the Watertown Garden Club has graciously approved the placement of a plaque on the grounds adjacent to the Oakville Post Office.

Thank you for your consideration of this request.



WATERTOWN POLICE
195 FRENCH
WATERTOWN
860-945-5

Town Council
Regular Meeting 04.20.2026
Item: 9 (c)

Joshua N. Bernegger
Chief of Police

Renee Dominguez
Deputy Chief

MANAGEMENT MEMO

TO: Maria Guerrero, Finance Director
Megan Guiliano, Assistant Finance Director

FROM: Chief Joshua Bernegger

CC: Lisa Cattaneo
Lisa Zambero

DATE: April 14, 2026

SUBJECT: Reimbursement for Detective Conway's Homeland Security Overtime

The following reimbursements were received by the finance department for expenditures from the police department's overtime account.

Homeland Security overtime incurred by Detective Conway:

April 9, 2026	\$585.12
April 9, 2026	\$1,170.24
April 13, 2026	\$2,121.06

Please appropriate the aforementioned amount of \$3,876.42 to the police department overtime account 010-50130-020-0000-9010.



RESOLUTION

BE IT RESOLVED, that the Town Council of the Town of Watertown hereby appoints Sinnamon and Associates, LLC to conduct the Fiscal Year ending June 30, 2026 audit.

Dated at Watertown, Connecticut 20th day of April, 2026.

Jonathan Ramsay, Chairman
Watertown Town Council

At a regular meeting of the Watertown Town Council held on April 20, 2026 the foregoing resolution was moved for adoption by Councilman/Councilwoman _____ . The motion was supported by Councilman/Councilwoman _____ .

Motion declared adopted.

Susan King, Clerk
Watertown Town Council



RESOLUTION

WHEREAS, taxpayers have applied for Tax Refunds pursuant to Connecticut General Statutes, Refund of Excess Payments; and

WHEREAS, the Tax Collector certified the refunds in accordance with the provisions of Refund Statutes; and

WHEREAS, to refund taxpayers monies must be appropriated into the budget line item to expend the funds.

NOW THEREFORE BE IT RESOLVED, that the Town Council appropriates \$21,629.70 to line item from the General Fund for tax refunds.

Dated at Watertown, Connecticut this 20th day of April, 2026.

Jonathan Ramsay, Chair
Watertown Town Council

At a regular meeting of the Watertown Town Council held on April 20 2026, the foregoing resolution was moved for adoption by Councilman/Councilwoman _____.
The motion was supported by Councilman/Councilwoman _____.

Motion declared adopted.

Susan King, Clerk
Watertown Town Council



RESOLUTION

WHEREAS, taxpayers have made applications for property tax refunds in accordance with C.G.S. Sections *Refunds of Excess Payment*:

WHEREAS, per State Statute, the Tax Collector shall, after examination of such application, refer the same, with recommendations thereon, to the Town Council, and shall certify to the amount of refund, if any, to which the applicant is entitled.

WHEREAS, upon receipt of such application and certification, the Town Council shall draw an order upon the Finance Department in favor of such applicant for the amount of refund so certified.

NOW THEREFORE BE IT RESOLVED that the Town Council authorizes a request that the Finance Department shall issue the payments for the certified refunds.

Dated at Watertown, Connecticut this 20th day of April, 2026.

Jonathan Ramsay, Chair
Watertown Town Council

At a regular meeting of the Watertown Town Council held on April 20, 2026, the foregoing resolution was moved for adoption by Councilman/Councilwoman _____.
The motion was supported by Councilman/Councilwoman _____.

Motion declared adopted.

Susan King, Clerk
Watertown Town Council

ACTION TAKEN BY THE TOWN COUNCIL: Refund Property Taxes, Interest and Fees of \$ _____

At a regular meeting of the Town Council held on _____,

refunds were authorized to the below applicants.

Bill	Name	Address	City/State/Zip	Prop Loc/Vehicle Info.	Reason	Tax	Int	Fee	Refund
2024-01-0000217	ALVES ALEXANDER R & BARBARA A	PO BOX 174	WATERTOWN, CT	6 NOVA SCOTIA HILL RD	Sec. 12-129 Refund of Excess Payments -	57.54	-	-	57.54
2024-01-0007762	SWEET GROUNDS LLC	128 SO MAIN ST	TORRINGTON, CT	1174 MAIN ST	Sec. 12-129 Refund of Excess Payments -	8,024.06	366.58	-	8,390.64
2024-01-0008573	RUSSELL SPEEDERS CAR WASH OF C	383 MAIN ST STE 703	NORWALK, CT	1008 MAIN ST	Sec. 12-129 Refund of Excess Payments -	12,556.87	-	-	12,556.87
2024-03-0053317	CCAP AUTO LEASE LTD	1601 ELM ST STE 800	DALLAS, TX 752	2022/1C6RRFFG4NN327961	Sec. 12-129 Refund of Excess Payments -	247.77	-	-	247.77
2024-03-0053320	CCAP AUTO LEASE LTD	1601 ELM ST STE 800	DALLAS, TX 752	2022/1C4SIVEJ9NS103594	Sec. 12-129 Refund of Excess Payments -	244.41	-	-	244.41
2024-03-0060100	JAMES PLUDE CUSTOM BUILDING LL	100 SHAW FARM RD.	OAKVILLE, CT	2022/1FT7W2BN0NEE54888	Sec. 12-129 Refund of Excess Payments -	65.12	3.91	-	69.03
2024-03-0063074	MASI NICHOLAS L JR	491 N MAIN ST	NAUGATUCK, CT	2003/1HD1HAZ153K838613	Sec. 12-129 Refund of Excess Payments -	13.15	0.36	-	13.51
2024-04-0080925	FORREST BRENDA	56 CLERMONT ST	OAKVILLE, CT	2017/1G1BE5SM2H7158861	Sec. 12-129 Refund of Excess Payments -	19.93	-	-	19.93
TOTAL						21,228.85	370.85	-	21,599.70

Susan King, Clerk of the Town Council

TOWN OF WATERTOWN

DEPARTMENTAL REPORTS

Building

Fire Department

Fire Marshal

Land Use

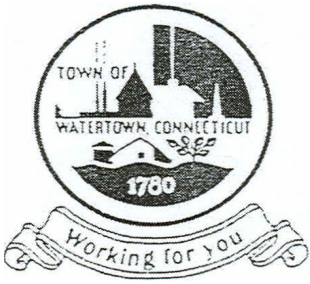
Parks, Recreation, Senior/Social Services

Police Department

Public Works

Town Clerk

Prepared for the:
Monday, April 20, 2026
Town Council Meeting



TOWN OF WATERTOWN CONNECTICUT

Building Inspector's Office
61 Echo Lake Rd.
Watertown, Connecticut 06795
Tel: 860-945-5264 Fax: 860-945-2704

April 8, 2026

To: Mark Raimo

From: Jeffrey Biolo Building Official

RE: Department Activities: March 2026

The Building Department issued 110 permits during March 2026.

Building permits-	43
Electrical permits-	25
HVAC permits-	21
New construction-	7
Plumbing permits-	10
Roofing permits-	3
Fire Sprinkler-	1

The total fee cost generated is \$45,455.00.

The net value of the permit projects is \$2,964,406.96.

There are many projects in town that the Building Department is currently involved in.

These projects include: Ongoing subdivision, Turnberry Estates, on Pondview Dr.

With Certificates of Occupancy being issued.

Building of a 13,200 square foot shop building on Dinunzio RD.

Certificate of Occupancy issued to Forum Plastics, 64 Seemar RD.

Fire Dept. Monthly Town Council Reporting April 20, 2026

Incident Reponses 01/01/2026 to 04/07/2026 -**769**

Total incidents March - **242**

Total medical incidents March-**152**

Total fire incidents March - **90**

Mutual Aid requests March- **2**

Structure fires March – **(0)**

MVA w/ Injury March- **10**

Total Vol. Asso. Membership to date – **73** - There is 1 new applicant at this time

Total members on Leave - **6** (4 Medical - 1 Personal -1 Military)

Total Active Membership - **67**

Total Apparatus drivers - **29**

Total Vol. EMRs **15**

Total Vol. EMTs **28**

Total Vol. Paramedic **3**

Fire Junior Corp. **2**-- 2 new applications are pending

The Fire Dept. continues to sponsor monthly Red Cross Blood Drives, next date is 04/17/2026

The Fire Dept. continued during 2026 to provide residents with emergency responses of 63% medical calls and 37% fire - misc. calls

The Fire Dept. participated in EMS Standby at the Shamrock Shuffle Race on March 14th for their annual fundraiser

The Fire Dept. supported Jersey Mike's fundraising effort for CT Special Olympics on March 25th where 100% of proceeds for the day went to CT Special Olympics

The vehicle fleet is in good order, 63 % of the FY 25-26 vehicle Maint. budget has been spent.

Rescue 10 is now 25 years old and in need of replacement within the next 2 years. That with the Vehicle replacement fund being cut again this year due to budget constraints, I'm advising the Town Council that the Department will be seeking Bonding Funds for the purchase of a New Rescue 10 soon, since delivery of a New Rescue 10 will take at least 2 years to build,

Respectfully, Chief David Bromley



TOWN OF WATERTOWN

FIRE MARSHAL'S OFFICE
935 MAIN STREET
WATERTOWN, CONNECTICUT 06795-2998

(860) 945-5220
FAX-(860)-945-5223



KIMBERLY CALABRESE
Fire Marshal

BRIAN WHITE
Deputy Fire Marshal

Watertown Fire Marshal's Office
Inspector Activity Report
02/01/2026 – 03/31/2026

Inspection Type	Count
Assembly (Including Liquor License)	21
Business Inspection	38
CONSULTATION - General	1
CONSULTATION - Other	1
CONSULTATION - Permit	1
CONSULTATION - Site	1
Daycare Annual Inspection	2
GROUP HOMES / BOARD & CARE	9
INSPECTION - Fire Protection	2
INSPECTION - Site	2
Mobile Food Truck	1
PLAN REVIEW - Fire Protection	2
PLAN REVIEW - Permit	1
Tent Inspection	1
Three Family	20

Total Inspections	103
Incident Investigations	0
Total Staff Training	1
Total Staff Activities	140

Activities include Office Meetings, Burning Permit/Issues, Public Education, Residential Tank Removals, Smoke Detector Installations and additional Fire Marshal Training:



KIMBERLY CALABRESE
Fire Marshal

TOWN OF WATERTOWN
FIRE MARSHAL'S OFFICE
935 MAIN STREET
WATERTOWN, CONNECTICUT 06795-2998
(860) 945-5220
FAX-(860)-945-5223



BRIAN WHITE
Deputy Fire Marshal

Watertown Fire Marshal's Office Monthly Report – February and March 2026

The following highlights summarize the activities of the Fire Marshal's Office for the month February and March 2026:

- Completed Four (4) residential smoke detector installations, resulting in a total of seventeen (18) smoke detectors installed through the Red Cross Smoke Alarm Program.
- Responded to resident assists, including complaints, well-being checks, and hazardous materials concerns, in coordination with other town agencies such as the Building Department, Watertown Police Department, Highway Department, and Torrington Area Health.
- Completed plan reviews, pre-construction meetings, and site visits in coordination with the building
- Received and appropriately dispatched a Youth Fire Setting case referred by the State of Connecticut.
- Attended various continuing education classes.
- Responded to and fulfilled multiple requests for information, including underground tank removal documentation and fire incident reports.
- Performed a variety of field duties, including inspections, responses to burn complaints, and open burning permit inspections.
- Participated in Read Across American in Judson, Polk and John Trumbull Primary School
- The Deputy Fire Marshal job interviews were completed and offer letter is being sent.

FM Calabrese



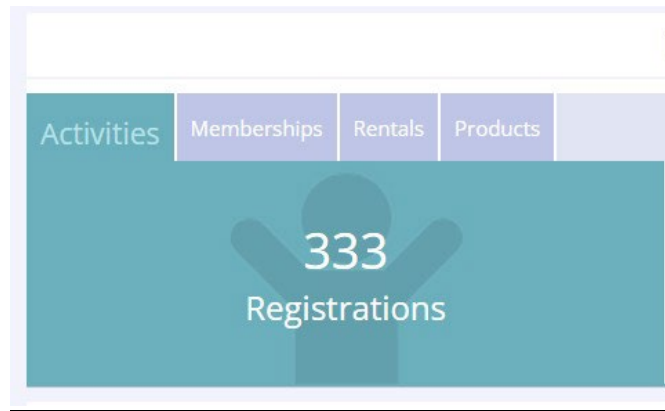
WATERTOWN, CONNECTICUT

PARKS, RECREATION, SENIOR, & SOCIAL SERVICES

61 ECHO LAKE ROAD WATERTOWN, CONNECTICUT 06795-2629
MAIN OFFICE (860) 945- 5246 FAX (860) 945- 4734



March 2026 MONTHLY REPORT



Myrec 3/01/2026-3/31/2026

Recreation:

- Winter programs are coming to an end, and spring programs have officially begun. Current offerings include Women’s Self-Defense, Adult Art Class, Babysitting Course, Kids’ Play; Parents Away, Red Cross Lifeguarding Course, Safe Boating Course, Volleyball Clinics, Sewing Class, Spring Saddle Up, Mad Science, and Zumba.
- All after-school programs continue to be very successful. Many of these classes are led by Watertown teachers, who consistently do a fantastic job.
- This marked the fifth year of hosting tournaments for our In-Town Basketball teams. The events were well received by players, coaches, and parents, and added a fun, competitive element to the season. Trophies were awarded to winning teams in each age group, and all participants received certificates.
- Two of our four travel basketball teams were crowned league champions, and another team finished as runner-up. Congratulations to all our players in Grades 6–8 on a great season.
- Swim lessons began on Saturday, March 14, with most levels reaching full capacity. Colleen and the instructional staff continue to do an excellent job working with the participants.
- The 13th Annual Shamrock Shuffle was held on March 14 and was another great success. Over 600 participants registered for the mini and main races. Medals and prizes were awarded, and packet pickup on Friday, March 13 ran smoothly with the continued use of our check-in app.

- Our 5th Annual “Egg My House” event was a huge success. Families received a kit that included a visit from the Easter Bunny (with a photo opportunity using their own camera), 15 toy-filled eggs, a pencil, a stuffed animal, and an Easter craft. Deliveries took place on Sunday, March 28 for Watertown/Oakville residents. With a record 40 participants, this program continues to grow in popularity.
- Starfish Swim Lessons also began on Saturday, March 28, with both classes filled.
- On Sunday, March 29, we assisted with the Welcome Home Vietnam Veterans event at Oakville Green at 12:00 PM.
- The Summer Activities Guide was made available online on Monday, March 30. Promotional flyers for upcoming programs will continue to be distributed throughout the season. We are excited to offer a wide variety of summer camps, including full-day, half-day, specialty, sports, exercise, and dance camps.
- With the arrival of spring, we are seeing an increase in residents visiting the office to purchase Crestbrook Golf Course season passes.
- Summer job applications are due April 1 for applicants who will be 16 years old by June 1.

Social Services:

Funding and Donations Received:

- Donations from the Barbara and Frank Fund in the amount of \$1,572.86
- Donation from Stop&Shop in the amount of \$2,322.66
- Donation from LaBonne’s Charity Golf Tournament in the amount of \$3,374.35

Food Bank and Community Support:

- All Saints Church held a Food Drive and donated a bunch of much needed items
- VFW held a Food Drive at Labonne’s which was a great success
- Continued to receive items from our Amazon wishlist

Food Bank and Community Support:

- Assembled 35 Easter Baskets for clients’ children
- Assisted two homeless clients for resources for housing and food
- Completed many Energy Assistance which now has ended. Now taking Renters Rebate appointments
- Sent oil to 5 families in need
- Spoke with local Scouts about how the Food Bank operates
- Did a presentation to the Rotary Club regarding Food Bank operations and what are the most needed items.

Senior Center:

- (8) New FASC Members came on board between March 1-31, 2026.
- (16) Seniors attended a **Bus Trip to Aqua Turf in Southington** on Tuesday, March 10 and enjoyed a St. Patrick's Day Celebration with the McLean Avenue Band and Irish Step Dancers along with a delicious meal.
- (4) Seniors attended the **Reflexology Session (25 Minutes)** on Tuesday, February 10, which is private pay.
- (73) Seniors attended a St. Patrick's Day Party on Friday, March 13. Seniors enjoyed a traditional Corned Beef and Cabbage dinner with dessert prepared by the Kaynor Tech Culinary Students and delectables donated by local businesses.
- (16) Seniors attended a **Bus Trip to Kaynor Café** on Monday, March 16 and enjoyed a delicious meal prepared by the Culinary Students.
- (10) Seniors took advantage of our **Monthly Blood Pressure Clinic** on Tuesday March 17 sponsored by NCE Home Care of Waterbury.
- (11) Seniors attended a **Bus Trip to Shop-Rite in Southbury** on Wednesday March 18.
- (44) Seniors attended a quarterly **Birthday Celebration** on Thursday March 19. They enjoyed pizza and two delicious, beautifully decorated birthday cakes donated from our Watertown Stop and Shop.
- The FASC Book Club continues to meet on the fourth Tuesday of the month. The Book Club discussed, **Best. State. Ever.** by Dave Barry on Tuesday March 24.
- (41) Seniors attended our **Senior Sandwich Central** on Friday, March 27. Staff prepared Tuna and Egg Salad Sandwiches and our seniors enjoyed home baked chocolate chip cookies along with a bag of chips and a water bottle.
- (90) Energy Assistance Applications have been completed to date.
- Social Service referrals continue to increase.

Planned Activities for April 2026

- Wii Bowling Team Match hosting Waterbury 4-1
- Bus Trip to Big Y Torrington 4-2
- Bus Trip to Polk School for the dress rehearsal performance of Seussical for Kids 4-6
- Bi-Monthly Zumba sponsored by Oak Street Health Care 4-7
- Jewelry Making Workshop I sponsored by First Light Homecare 4-8
- Historical Series, The America Revolution Part I 4-10
- Lunch/Learn, "Planning for the Next Chapter", hosted by The Village at East Farms 4-14
- Reflexology 4-14
- Jewelry Making Workshop II sponsored by First Light Homecare 4-15
- Bus Trip to the Old State House 4-17
- Bus Trip to Kaynor Tech Café 4-20
- Bus Trip to Log Cabin/ Motown /Doo-Wop Show 4-21
- Blood Pressure Clinic 4-21
- Colonial Cooking 4-24
- Balance/Strength Class sponsored by Connect Physical Therapy of Watertown 4-28
- Book Club 4-28

Current Maintenance and Seasonal Initiatives

Maintenance

- **Paving**, repairing, or re-paving several hundred feet of park sidewalks
 - Crestbrook Park at “Old hole #4.”
 - Walking trail at Veterans Park
- **Fence repair** at various ball fields
- **Line stripping** at public buildings
- **Tree work** at various park locations

Seasonal

- Crestbrook Park Golf Course opened for the 2026 season on Friday, April 3
- The process of hiring summer Recreation staff is nearing completion, with comprehensive training scheduled for June 25 in the Council Chambers
- Opening the municipal pool at Crestbrook Park is underway (targeted opening is scheduled for June 22) *
 - *Related tasks include drain and cleaning; acid wash and repair; paint and fill; fire up the pumps and run; chlorinate and test*
- Continuing to contend with critical staffing demands, needs, and shortages.
 - Particularly with Aquatics Operations and Recreation, FASC, and Park-Maintenance

Other

- We are researching the costs to replace the 4 pickleball and tennis courts, using the existing footprint, at Crestbrook Park
 - *The Parks and Recreation Commission made this recommendation after vetting the costs to build additional, standalone courts*
- Developing a comprehensive plan to address our playgrounds at Veterans Memorial Park



Town of Watertown Connecticut

Planning and Zoning, Zoning Board of Appeals,
Conservation Commission/Inland Wetland Agency

Watertown Municipal Center

61 Echo Lake Road

Watertown, CT 06795

Telephone: (860) 945-5266

Website: www.watertownct.org

April 8, 2026

To: Mark Raimo, Town Manager

From: Spencer Musselman, Land Use Administrator

RE: Department Activities March 2026

In the month of March 2026, the Land Use Office issued 16 permits, generating fees to the Town of \$1,970 and having an approximate net value of \$212,740.

Notable projects include:

- Construction of Turnberry age restricted housing Phase II continues. Work is expected to begin on Phase III by the end of the year.
- An application from Taft School for the construction of (2) two 45,000 ft² dormitories with associated drainage improvements, walkways and interior roadway construction is being reviewed by the CCIWA and PZC.
- Tractor Supply has applied for a site plan modification to modify stormwater management on site from an above ground detention basin to an underground detention system.
- Planning for the 2027 POCD update has started.

Staff continue to meet through the pre-application process with residents and developers interested in pursuing a variety of development projects in Town.

Please let me know if you require any additional information.

Respectfully submitted,

Spencer Musselman, CZEO
Land Use Administrator
Town of Watertown, CT



WATERTOWN POLICE DEPARTMENT
195 FRENCH STREET
WATERTOWN, CT 06795
860-945-5200



Joshua N. Bernegger
Chief of Police

Renee Dominguez
Deputy Chief

TO: Town Manager Mark Raimo
Watertown Town Council
Watertown Police Commission

FROM: Joshua Bernegger, Chief of Police

DATE: 8 April 2026

RE: April 2026 Chief's Report

- 1) The Watertown Police Department has one recruit officer attending the police academy in New Haven, scheduled to graduate on July 30th.
- 2) A conditional offer has been given to a second police applicant, who will be replacing Master Sergeant Jay DeMarest. A background investigation is underway.
- 3) Deputy Chief Renee Dominguez has accepted a conditional offer for a Chief of Police position with another agency in Connecticut, and is currently in the background phase of that process.
- 4) Our new Communication Supervisor started on March 9th and has hit the ground running.
- 5) A new assistant animal control officer has been hired and will start employment on April 13th.
- 6) The Town of Watertown Radio Communications Upgrade Project continues as scheduled. NORCOM is working on installing new equipment at each of our tower sites and installing mobile radios in police and public works vehicles. Motorola anticipates the delivery of the fire departments radios in June, at which time the switch to the new radio system can take place.
- 7) The police department is onboarding new electronic scheduling and payroll software, which will integrate electronically with the Town's payroll system. The software should be online in about a month.
- 8) The Watertown Police Department will be participating in a DEA-sponsored Drug Takeback Day on April 25th. Residents are encouraged to bring expired or unwanted medications to the police department for proper disposal.
- 9) The annual Crimestoppers pasta dinner will be held on 4/22/26 at the Grand Oak Villa. Lt. Chris Paquin has been selected as Crimestopper of the Year.



TOWN OF WATERTOWN CONNECTICUT

Town of Watertown
Public Works Department
Watertown Town Hall
61 Echo Lake Road
Watertown, CT 06795
(860) 945-5240
Fax (860) 945-2707
www.watertownct.org

To: Mark A. Raimo, Town Manager

Date: 8 APR 2026

From: Jerry Lukowski, Director of Public Works

Re: **DPW APR 2026** - Monthly Update to Town Manager

Projects

- RRFB – 3/3 Installed one on Davis St, one of the two on Main St /// Main St - COMPLETED
- Highway Garage - \$602K – 80/20% Grant – COMPLETED
- Detention Basin (DB) – Town Basin COMPLETED /// Private Basins – Working with CCIWA/ILW
- Main St – T&B/FHI Studios/SLR – 65% Design /// Coordinating w/ Property Owners – Storefront Elevations /// Reveal
- Steele Brook Greenway #2 – STARTED – Tree Clearing Completed /// Submittals /// Eversource /// Highways
- Steele Brook Greenway #3 – Low Bid Contractor will Utilize Schedule of Values
- ADA Sidewalk – Meeting held w/ DOT D4, Newington DOT and NVCOG – Boiler Plate Bid Documents
- St Johns Wall and Sidewalk – Wrapping up design to submit to DOT for Approval

Pavement – Tough Winter (Snow/Cold Temps)

- Large # of Potholes across Town – Team is out each day with Hot Box /// Plants open 2nd week of APR
- “Hot in Place” for Linkfield, Bassett Western, Nova Scotia North and Chimney Completed – Final Coat 2026
- Procurement – Utilizing State Bids and our Own Watertown Bids
- Coordinating with Utility Companies
- Pipelining and Video w/ CCTV Contract Awarded
- Pavement Management Inspection – Spring 2026

Key Dates

- 13 APR – PW Sub-Committee
- 18 APR – Household Hazardous Waste Day – Crosby High School, Waterbury
- 21 APR – Railroad Safety Training w/ DOT at Highways
- 23 APR – CT Emergency Management Symposium
- 6 MAY – Municipal Equipment Show – New England
- 28 MAY – Road Safety Audit (RSA) Training w/ UCONN T2 and NVCOG at Watertown Fire House
- 11 MAY – PW Sub-Committee
- 8 JUN – PW Sub-Committee

Other Items

- Thanks to Highways for the Winter of 2025/2026
- Rolling Calendar Year - Work Orders 742 WO //// 71+27 Open /// 642 Completed - Dated 1 APR 2026
- NORCOM Radio Communications – Highways Install of Radios Completed
- Grant submitted to Study the Removal of Pin Shop Pond Dam and Sediment – \$200K Grant Rcd (Sediment)
- PFAS/PFOS Testing at Perimeter Wells at the Transfer Station
- ESSAYONS – Let us Try

TOWN OF WATERTOWN

CONNECTICUT

Office of the Town Clerk



61 ECHO LAKE ROAD
WATERTOWN, CT 06795
Telephone 860-945-5230
www.watertownct.org

April 6, 2026

Monthly Departmental Report

Town Clerk's Office

March 2026 reporting:

280 Land Records Recorded

took in \$34,025.23 in town conveyance tax (note: 1 residential sale over \$1 mil)

1 Map Recorded

12 Property Foreclosure Registrations and De-Registrations

36 Sports Licenses (Hunting, Fishing licenses and permits)

0 Cigarette Dealer License Applications

10 Notary Commissions

2 Trade Name Recordings

8 Burial Permits

9 Cremation Permits

1,519 Land Record Copies and 46 Map Copies

3 Certified Land Record/Map Copies

1 Scan fee collection

15 Dog Licenses plus 1 replacement tag

5 Marriage Licenses


5 Military Discharge Recordings

105 Vital Record Certified Copies

Project Progress:

* *Info Quick Solutions, Inc (IQS) – Land Records Management System - Installation, conversion, and training on new system.* The IQS platform offers a more user-friendly and adaptable interface for public access. All town clerk cashiered and filed transactions will now be processed through this system, which also provides expanded financial reporting capabilities, including complete monthly and quarterly state-required reports.

New features include a free **Fraud Alert** service for property owners and enhanced access for Animal Control to view dog licensing information.

Respectfully submitted, 
Lisa Dalton, MCTC Watertown Town Clerk